



PACMUN 2021

Official Registration Guidelines

Registering for PACMUN 2021

Delegates must register as part of a delegation or as an independent delegate. Please refer to the “Independent Delegates” section of this document for Independent Delegate-specific instructions. Delegates wishing to attend with a delegation should only register after their advisor completes the Delegation Registration Form. **All delegates, regardless of attending with a delegation or independently, will register for PACMUN 2021 through the Delegate Registration Form.**

No refunds will be given unless the conference does not occur or cancellation arises from medical issues, force majeure, government regulations prohibiting the event from taking place, or other circumstances arising beyond reasonable control. Refunds will be honored upon full cancellation of the event; full cancellation does not include postponement of the event. If the event transitions to a virtual event entirely, fees that exceed the virtual fee may be refunded. Cases will be reviewed on an individual basis.

After completing the registration form, delegates should receive a confirmation email within 24 hours, and a separate committee and position assignment email within 72 hours. If a delegate would like to switch their position and/or committee, they must email the Delegate Affairs team at delegateaffairs@pacificmun.com with their request.

If your rooming spot has been released due to an overdue payment (per our policies below), you may still attend PACMUN as a day delegate or a virtual delegate. If you decide to do so, please email delegateaffairs@pacificmun.com.

Registration Options

Option 1: Virtual Delegate (\$60/\$65)

Delegates will only be able to register for virtual committees, which are specified on our website. These delegates will have an experience similar to PACMUN 2020, where all the entire conference experience, including

Opening Ceremony, Closing Ceremony, and committee sessions, will be virtual and hosted on a combination of Zoom and Slack.

In-Person Delegate Attendance

All in-person attendees will be required to be fully vaccinated with an FDA-authorized vaccine. Individuals are considered fully vaccinated two weeks after their second dose of Pfizer or Moderna, or their first dose of Johnson and Johnson. Vaccination cards will be checked upon arrival to the conference, but no personal medical information will be retained by our team. For individuals who are unable to be vaccinated or do not wish to attend in-person, reasonable accommodations in the form of virtual conference attendance can be arranged. We have prepared for a portion of our conference to take place virtually.

Regardless of vaccination status, per Washington State guidelines, all in-person attendees must wear a mask over their nose and mouth while in the venue (Sheraton Grand Hotel).

Option 2: Day Delegate (\$80/\$85)

Day Delegates will be able to attend committee sessions in-person. However, Opening and Closing Ceremonies will still be conducted virtually. At the end of Day 1, delegates will be required to leave the hotel venue, returning the morning of for Day 2 committee session. Day Delegates will not be assigned rooming.

Option 3: Overnight Delegate (\$160/\$165)

Overnight Delegates will have an experience similar to that of Day Delegates. However, instead of leaving the hotel venue at the end of Day 1, they will be able to spend the night at the Sheraton Grand Hotel. Overnight delegates will be assigned quad occupancy rooming.

Delegation Registration

In order to attend PACMUN 2021 as a delegation, a delegation representative - an advisor/sponsor teacher or head delegate - must first complete the Delegation Registration form. On this form, the representative must select whether their delegates will pay **individually** (individual payment) or **as a group** (group payment).

Individual Payment Instructions

If **individual payment** is selected,

- Delegates will be redirected to a payment screen upon the completion of their registration form. Delegates will be invoiced the registration fee associated with the registration period, as listed on the PACMUN 2021 registration page.
- Delegates will not receive positions until they have paid their own invoice.
- The delegation will only be invoiced as a whole for the incurred chaperone/advisor room costs.
- **If individual payment is not received by October 4, 12:00 AM PDT, the delegate's rooming spot will be released if they registered for an in-person, overnight PACMUN experience.**

Group Payment Instructions

If **group payment** is selected,

- Advisors will have the option to register in the **Early Registration** or **Regular Registration** period.

If the **Early Registration** payment option is selected,

- When your delegation is ready to register, please *accurately* indicate how many in-person, overnight delegates you intend to bring in the Delegation Registration Form. If rooming spots are

available, we will hold them until **October 4, 12:00 AM PDT** to ensure that your delegation may all register.

- All delegates must register through the Delegate Registration form and pay prior to **October 4, 12:00 AM PDT**.
- **If group payment is not received by October 4, 12:00 AM PDT, all of the delegation's rooming spots will be released.** However, partial payment of 50% or greater will be accepted by the due date as a means of rooming reservation.

If the **Regular Registration** payment option is selected,

- When your delegation is ready to register, please *accurately* indicate how many in-person, overnight delegates you intend to bring in the Delegation Registration Form. If rooming spots are available, we will hold them for a short period of time. We will communicate with you following the receipt of the Delegate Registration Form.
- All delegates must register through the Delegate Registration form and pay prior to **November 5, 12:00 AM PDT. However, it should be noted that rooming spots will be assigned on a first come first serve basis in the Regular Registration period.** When rooming spots are all filled, delegates will not be able to register to be an overnight delegate.

Delegation Advisor/Chaperone Rooms

In addition to completing the Delegation Registration form, delegations will also be invoiced the advisor/chaperone hotel fee, covering one night of the conference, for \$230 per room. These rooms are quad-occupancy, and it is at the delegation's discretion to determine how many advisors/chaperones they will bring and if they would like to share/divide up rooms. As a general guideline, PACMUN recommends one chaperone/advisor for every ten delegates.

Delegation chaperones **must** be registered for PACMUN 2021 by completing the Chaperone Registration Form, found on the Registration page.

Delegation Positions & Hotel Rooming

Immediately after completing the Delegation Registration Form, the advisor and head delegate will receive a link to their Delegation Portal, which will be updated throughout the duration of the delegation's selected registration period to include registered delegates' position assignments.

Delegation rooming will be left to the advisor's and head delegate's discretion. The advisor and head delegate will be able to specify which delegates in their delegation are to be placed in which rooms through a spreadsheet. Please remember when making these decisions that all rooms are single-sex, quad occupancy. For an example of how this spreadsheet will function, please follow [this link](#).

Should the advisor or head delegate fail to assign their delegation rooms by **13 October 2021**, the Delegate Affairs team will assign rooms without delegation input. If there are any questions regarding this process, please feel free to contact the Delegate Affairs team at delegateaffairs@pacifmun.com.

Additional rooms for delegations staying Friday night can be requested by emailing delegateaffairs@pacifmun.com.

Independent Delegates

Independent Delegate Guidelines

Prior to registration, independents should be familiar with the following attendance guidelines:

- Independent delegates will not receive positions until they have paid their invoice.
- Upon having received payment, we will assign rooming if applicable to the delegate's registration preferences.
- Independent delegates are **not affiliated** with their school or their school's delegation, if applicable. In other words, independent delegates **may** be enrolled at schools represented by delegations at

PACMUN 2021 but are allowed to enroll independently should it be allowed by their delegation.

- “Independent Delegations” will **not** be recognized at PACMUN 2021.
- Independent delegates may request to be roomed with up to three other independent delegates of the same sex of their choice. PACMUN reserves the final authority to assign delegate rooms. Independent delegates **will not** be placed with delegates from delegations.

Chaperones of Independent Delegates

Chaperones are not required for independent delegates; delegates and their legal guardians are expected to read, acknowledge, and sign the Independent Delegate Waiver digitally, as part of the Delegate Registration Form.

If adults *would* like to chaperone an independent delegate or a group of independent delegates, they are welcome to do so. Any adult intending on being a chaperone at PACMUN 2021 for any independent delegate(s) must fill out the Chaperone Registration Form, found on the Registration page, and list the name(s) of the student(s) they will be chaperoning.

Independent Delegate chaperones will be invoiced the chaperone hotel fee of \$230 per room upon completion of the Chaperone Registration Form.

Independent Delegate & Chaperone Rooming

Delegates seeking to stay in their own room or seeking alternate rooming arrangements are asked to email delegateaffairs@pacificmun.com **immediately** following their completion of the Delegate Registration Form. The delegate will be invoiced this amount separately after the completion of their registration form.

Financial Aid

Finances should not be a barrier to attending PACMUN. We are committed to providing both partial and full financial aid to delegates who demonstrate

need. If you would like to request financial aid, **please fill out the PACMUN 2021 Financial Aid Form before registering**. After filling out the Financial Aid Form, delegates will receive a unique link to register with.